

General Information

TRAVELQUEST PROGRAM

Harbor Haven is located at the Golda Och Academy 1418 Pleasant Valley Way in West Orange, NJ 07052. We start at 9am. Bus dismissal is from 3:15pm to 3:30pm depending on the route. Parent pick up is from 3:35pm to 3:45pm. The TRAVELQUEST program begins on July 29 and ends August 9. We can be reached in the summer and all year round at 908-964-5411 and info@harborhaven.com.

CLOTHING AND EQUIPMENT

TravelQuest teens should arrive each day in appropriate clothing for the weather and the trip for that day. Footwear should be worn that is safe and conducive to any activities that are going to take place. Each teen will receive three complimentary TravelQuest t-shirts. (Please note: LIFE t-shirts and other Harbor Haven t-shirts can be worn but first choice is the TravelQuest shirt.) They will be given these shirts on the first day of the TQ program along with a back pack. If you wish to purchase additional clothing please see the enclosed clothing order form.

Since summer weather is unpredictable and trips may include air-conditioned locations, please pack a sweatshirt or windbreaker each day in your teen's back pack. If the trip includes a water activity please pack a bathing suit, towel and some type of easy on/off shoe such as a sandal, croc or flip flop. All other equipment needed for any trip will be provided. Proper use of equipment ensures the safety of all.

Any type of weapon is prohibited at camp, on buses and on trips.

Animals are not allowed at camp. Use of an assistance animal for a person with a disability will be decided by the director on an individual basis. Appropriate health and immunization records for the animal are required.

LOST AND FOUND

We strongly recommend that each and every item of clothing worn or carried by your child be labeled. Non-clothing items such as water bottles, hats, etc. should also be clearly marked. We request that valuable and expensive items be left at home since we are not responsible for their loss. Every effort will be made to find and return lost items to you. We suggest that you send a note or e-mail listing any lost items with your child to Harbor Haven.

MEDICAL

Please refer to the routine medication administration form to provide details about daily medication at Harbor Haven. Daily medications should be brought to the nurse on orientation day. If you are not attending orientation you may send the medications in on the first day. Give the medications to the bus counselor or to the staff member who unloads your child. If your child requires medication for a temporary period of time (i.e. antibiotics, etc.) please give these to your child's van counselor. The medication will then be given to the nurse upon arrival at Harbor Haven. If your child is dropped off by a parent, you may give the medication to the staff member who helps to unload the cars at the arrival point. It will then be given to the nurse. All medications must be sent to Harbor Haven in their original containers, accompanied by detailed instructions and signature of legal guardian. If your child's dosage is not a full pill, please pre-cut the tablets. **DO NOT PUT ANY MEDICATION IN YOUR CHILD'S BAG !** (Possession or use of illegal drugs and alcohol is prohibited and is cause for immediate dismissal. This includes marijuana and any marijuana products.)

ADDITIONAL POLICIES

- Sexual behavior and public displays of romantic affection are not permitted at camp.
- Sexual harassment is not tolerated at Harbor Haven. Federal and state laws make sexual harassment illegal.
- Any photo bearing any type of association to Harbor Haven is not allowed to be posted on any internet or social media site. (This includes photos in Harbor Haven Clothing)
- No photographing or videotaping of the Harbor Haven environment, buses, campers or staff is allowed without permission of the director. This includes trips as well.
- Smoking, vaping, e-cigarette or any tobacco/nicotine products are not permitted **anywhere** on the camp grounds or in the presence of children, **including the vehicles.** **This includes trips.**

PLEASE HAVE YOUR TEEN WEAR HIS/HER TRAVELQUEST T-SHIRT ON ALL TRIP DAYS.

The TravelQuest program trips will always include lunch out. Information about the trips and lunch will be provided at a later date. No money is needed for trips or lunch.

POLICY REGARDING ELECTRONIC EQUIPMENT USE

1. Campers using Harbor Haven bus transportation: Electronic devices will be held in the bus bag safely at camp during the day. They will be returned on the ride home.
2. Campers transported by school districts: Supervisors will secure devices in the office during the day and will be returned at the end of the day.
3. Campers transported by parents/guardians: Harbor Haven prefers that electronic devices not be sent to camp. If necessary, supervisors will secure devices in the office during the day and will be returned at the end of the day.