

# General Information

## TRAVELQUEST PROGRAM

Harbor Haven is located at the Golda Och Academy 1418 Pleasant Valley Way in West Orange, NJ 07052. We start at 9am. Bus dismissal is from 3:20pm to 3:40pm depending on the route. Parent pick up is from 3:40pm to 3:50pm. The TRAVELQUEST program begins on July 31 and ends August 11. We can be reached in the summer and all year round at 908-964-5411 and info@harborhaven.com.

### CLOTHING AND EQUIPMENT

TravelQuest teens should arrive each day in appropriate clothing for the weather and the trip for that day. Footwear should be worn that is safe and conducive to any activities that are going to take place. Each teen will receive three complimentary TravelQuest t-shirts. (Please note: LIFE t-shirts and other Harbor Haven t-shirts can be worn but first choice is the TravelQuest shirt.) They will be given these shirts on the first day of the TQ program along with a back pack. If you wish to purchase additional clothing please see the enclosed clothing order form.

Since summer weather is unpredictable and trips may include air-conditioned locations, please pack a sweatshirt or windbreaker each day in your teen's back pack. If the trip includes a water activity please pack a bathing suit, towel and some type of easy on/off shoe such as a sandal, croc or flip flop. All other equipment needed for any trip will be provided.

### LOST AND FOUND

**We strongly recommend that each and every item of clothing worn or carried by your child be labeled. Non-clothing items such as water bottles, hats, etc. should also be clearly marked. We request that valuable and expensive items be left at home since we are not responsible for their loss.** Every effort will be made to find and return lost items to you. We suggest that you send a note or e-mail listing any lost items with your child to Harbor Haven.

### MEDICAL

Please refer to the routine medication administration form to provide details about daily medication at Harbor Haven. Daily medications should be brought to the nurse on orientation day. If you are not attending orientation you may send the medications in on the first day. Give the medications to the bus counselor or to the staff member who unloads your child. If your child requires medication for a temporary period of time (i.e. antibiotics, etc.) please give these to your child's van counselor. The medication will then be given to the nurse upon arrival at Harbor Haven. If your child is dropped off by a parent, you may give the medication to the staff member who helps to unload the cars at the arrival point. It will then be given to the nurse. All medications must be sent to Harbor Haven in their original containers, accompanied by detailed instructions. If your child's dosage is not a full pill, please pre-cut the tablets. **DO NOT PUT ANY MEDICATION IN YOUR CHILD'S BAG !**

The TravelQuest program trips will always include lunch out. Information about the trips and lunch will be provided at a later date. No money is needed for trips or lunch.

**PLEASE HAVE YOUR TEEN WEAR HIS/HER TRAVELQUEST T-SHIRT ON ALL TRIP DAYS.**