

General Information

LIFE PROGRAM

Harbor Haven is located at the Golda Och Academy 1418 Pleasant Valley Way in West Orange, NJ 07052. We start at 9am. Bus dismissal is from 3:15pm to 3:30pm depending on the route. Parent pick up is from 3:35pm to 3:45pm. The LIFE program begins on June 24 and ends July 26. We can be reached in the summer and all year round at 908-964-5411 and info@harborhaven.com.

CLOTHING AND EQUIPMENT

Teens should arrive in clothes which are appropriate for the weather. Sneakers and socks are recommended. Sandals and Crocs are not recommended for safety and foot health reasons. Athletic activities cannot be played in sandals, flip flops or crocs.

Sandals, crocs or flip flops are allowed to be worn to and from swim and may be packed in your teen's back pack. LIFE participants will swim once or twice a week. You will be notified which days so you can pack a swimsuit and towel.

Each Teen will receive a complimentary Harbor Haven T-shirt on his/her first day or at Orientation. A backpack for transporting clothing, etc., will be given to each teen at either orientation or the first day. If you wish to purchase additional Harbor Haven clothing, please see the enclosed clothing order form. Teens are only required to wear Harbor Haven T-shirts on trip days and picture day.

Since summer weather is unpredictable, a nylon hooded windbreaker or sweatshirt is recommended to be sent daily in your teen's back pack. Equipment needed for the daily program is provided, including tennis rackets, baseball mitts, helmets, bikes and other protective gear, etc. Proper use of equipment ensures the safety of all.

Any type of weapon is prohibited at camp, on buses and on trips.

Animals are not allowed at camp. Use of an assistance animal for a person with a disability will be decided by the director on an individual basis. Appropriate health and immunization records for the animal are required.

LOST AND FOUND

We strongly recommend that each and every item of clothing worn or carried by your child be labeled. Non-clothing items such as water bottles, hats, etc. should also be clearly marked. We request that valuable and expensive items be left at home since we are not responsible for their loss. Every effort will be made to find and return lost items to you. We suggest that you send a note or e-mail listing any lost items with your child to Harbor Haven.

MEDICAL

Please refer to the routine medication administration form to provide details about daily medication at Harbor Haven. Daily medications should be brought to the nurse on orientation day. If you are not attending orientation you may send the medications in on the first day. Give the medications to the bus counselor or to the staff member who unloads your child. If your child requires medication for a temporary period of time (i.e. antibiotics, etc.) please give these to your child's van counselor. The medication will then be given to the nurse upon arrival at Harbor Haven. If your child is dropped off by a parent, you may give the medication to the staff member who helps to unload the cars at the arrival point. It will then be given to the nurse. All medications must be sent to Harbor Haven in their original containers, accompanied by detailed instructions and signature of legal guardian. If your child's dosage is not a full pill, please pre-cut the tablets. **DO NOT PUT ANY MEDICATION IN YOUR CHILD'S BAG !** (Possession or use of illegal drugs and alcohol is prohibited and is cause for immediate dismissal. This includes marijuana and any marijuana products.)

ADDITIONAL POLICIES

- Sexual behavior and public displays of romantic affection are not permitted at camp.
- Sexual harassment is not tolerated at Harbor Haven. Federal and state laws make sexual harassment illegal.
- Any photo bearing any type of association to Harbor Haven is not allowed to be posted on any internet or social media site. (This includes photos in Harbor Haven Clothing)
- No photographing or videotaping of the Harbor Haven environment, buses, campers or staff is allowed without permission of the director. This includes trips as well.
- Smoking, vaping, e-cigarette or any tobacco/nicotine products are not permitted **anywhere** on the camp grounds or in the presence of children, **including the vehicles.** **This includes trips.**

PLEASE HAVE YOUR TEEN WEAR HIS/HER HARBOR HAVEN T-SHIRT ON ALL TRIP DAYS.

The LIFE program will go on a trip once a week – on Mondays. The trip will always include lunch out. You will receive a flyer about each trip prior to the date. No money is needed on trip days.

POLICY REGARDING ELECTRONIC EQUIPMENT USE

1. Campers using Harbor Haven bus transportation: Electronic devices will be held in the bus bag safely at camp during the day. They will be returned on the ride home.
2. Campers transported by school districts: Supervisors will secure devices in the office during the day and will be returned at the end of the day.
3. Campers transported by parents/guardians: Harbor Haven prefers that electronic devices not be sent to camp. If necessary, supervisors will secure devices in the office during the day and will be returned at the end of the day.