

# General Information

Harbor Haven at The Golda Och Academy  
Summer Location: 1418 Pleasant Valley Way, West Orange, 07052

**The following points of contact are for use during the summer and all year long:**

Phone: 908-964-5411

Fax: 908-964-0511

Email: [info@harborhaven.com](mailto:info@harborhaven.com)

Mailing address: 470 Prospect Ave., Suite 203B, West Orange, NJ 07052

The camp day begins at 9 am. Busses depart between 3:15pm to 3:30pm depending on the distance. Parent pick-up begins at 3:35pm.

Mini-day for three and four year olds is 9am to 1:30pm with extended days available.

Dates for summer 2019: Monday, June 24 – Friday, August 9  
(Closed Thursday, July 4)

## Clothing and Equipment

Children should arrive each day in comfortable play clothes which are appropriate to the weather. Sneakers/socks or other types of closed shoes are to be worn. Sandals, flip flops and crocs are not allowed for safety reasons due to the active nature of our program. (Water shoes or crocs can be placed in backpack for use when going to/from the pool.)

Equipment needed for the daily program is provided by Harbor Haven including items such as tennis rackets, baseball gloves, helmets, bikes and other protective and activity gear. Proper use of equipment ensures the safety of all.

Please send a windbreaker or sweatshirt everyday in your child's backpack due to the unpredictability of the weather, and because our building is centrally air-conditioned. For ages 3-7 please provide a complete change of clothing in a labeled, plastic Ziploc bag. You may bring this to parent/camper orientation or you can send it on your child's first day. We will keep this extra clothing in a safe place, use it if needed, and return it to you at the end of the summer.

Animals are not allowed at camp. Use of an assistance animal for a person with a disability will be decided by the director on an individual basis. Appropriate health and immunization records for the animal are required.

## Swim

Always send a bathing suit and towel, even if it is raining in the morning when your child leaves. The weather can change and then we'll swim! Ages 6-11 swim once/day, 3-5 year olds have either waterplay or swim every day; Tweens (ages 12/13) swim 4 times/week; and Teens (ages 14/15) swim 3 times/week. They do not swim on their trip days. Please repack your child's back pack each day with a clean towel and a dry bathing suit.

## Complimentary Clothing

Every child will receive one complimentary Harbor Haven t-shirt and camp backpack on parent/camper orientation day or his/her first day. **Children are required to wear their Harbor Haven camp shirts on picture days and trip days.** If you wish to purchase additional Harbor Haven clothing please see the clothing order form. (Please note: Teens go on two trips/week.)

## Lost and Found

**We strongly recommend that each and every item of clothing as well as other non-clothing items (i.e. water bottles, hats, etc...) be labeled. Sharpie Markers work great!** Please be sure your child leaves valuable items home since we are not responsible for their loss. Let us know right away by email, note or phone call if your child does not come home with an item. Every effort will be made to find and return lost items to you. (Hand held devices for the bus ride will be collected by the bus counselor upon arrival at camp and held safely by security until the ride home.)

## Supervisory Staff

Please call us at (908) 964-5411 at any time with any concerns. Your call will be routed to your child's division supervisor, or the appropriate staff member.

## Divisions

Bright Beginnings (ages 3-5)  
Juniors (ages 6 & 7)  
Intermediates (ages 8-9)  
Seniors (ages 10-11)  
Tweens (ages 12-13)  
Teens (ages 14-15)

Our supervisors will speak with you by phone rather than through text. All emails should be to [info@harborhaven.com](mailto:info@harborhaven.com) (Robyn) or [kim@harborhaven.com](mailto:kim@harborhaven.com).

## Medical

Please refer to the routine medication administration form to provide details about daily medication at Harbor Haven. Daily medications should be brought to the nurse on orientation day. If you are not attending orientation you may send the medications in on the first day. Give the medications to the bus counselor or to the staff member who unloads your child. If your child requires medication for a temporary period of time (i.e. antibiotics, etc.) please give these to your child's bus counselor. The medication will then be given to the nurse upon arrival at Harbor Haven. If your child is dropped off by a parent, you may give the medication to the staff member who helps to unload the cars at the arrival point. It will then be given to the nurse. All medications must be sent to Harbor Haven in their original containers, accompanied by detailed instructions. If your child's dosage is not a full pill, please pre-cut the tablets. **DO NOT PUT ANY MEDICATION IN YOUR CHILD'S BAG!** (Possession or use of illegal drugs and alcohol is prohibited and is cause for immediate dismissal. This includes marijuana and any marijuana products.)

## **Birthdays**

If your child's birthday occurs during or close to his/her attendance, we will be delighted to have a celebration. Please complete the enclosed form and we'll take care of the arrangements for a special treat (cupcakes or cake depending on any allergies in the group.) The cost is \$10.00.

## **Rainy Days**

A semi revised schedule of activities occurs on rainy days. Indoor facilities are utilized. Occasionally, children leave the premises for activities such as bowling or movies. There is no need to send your child with money on rainy days. **Always send your child's bag with a bathing suit and towel. The weather can change very quickly!**

## **Hot Days**

Outside activities (except swim, waterplay and sometimes bikes) will take place inside our air-conditioned building) when temperatures and/or air quality are deemed unsatisfactory.

## **Policy Regarding Electronic Equipment Use**

1. Campers using Harbor Haven bus transportation: Electronic devices will be held in the bus bag safely at camp during the day. They will be returned on the ride home.
2. Campers transported by school districts: Supervisors will secure devices in the office during the day and will be returned at the end of the day.
3. Campers transported by parents/guardians: Harbor Haven prefers that electronic devices not be sent to camp. If necessary, supervisors will secure devices in the office during the day and will be returned at the end of the day
4. No photographing or videotaping of the Harbor Haven environment, buses, campers or staff is allowed without permission of the director. This includes trips as well.

## **Information About Trips**

**The Bright Beginnings and Junior Divisions** will each go on one trip. No money is needed. Please refer to calendar for dates. Details to follow during the summer.

### **INTERMEDIATE DIVISION (AGES 8-9)**

The Intermediate Division will go on three outings throughout the summer. No money is needed. Details of the outings will follow. Specifics about the trips will be sent home in a flyer once the program has begun.

**SENIOR DIVISION (AGES 10-11)**

Senior Division will go on one trip a week. There is no need to send money with your child. Specifics about the trips will be sent home in a flyer once the program has begun, but are typically activities like bowling, miniature golf and movies.

**TWEEN DIVISION (AGES 12 & 13)**

The Tween Division will go on one trip per week. There is no need to send money with your child. Specifics about the trips will be sent home in a flyer once the program has begun, but are typically activities like bowling, miniature golf and movies.

**TEEN DIVISION (AGES 14-16)**

The Teen Division will go on trips two times a week. The trips will be an exciting blend of interesting attractions offered within a thirty minute radius in New Jersey. Specifics about these trips will be sent home in a flyer prior to the date once we have begun. No money is needed for any of the trips.