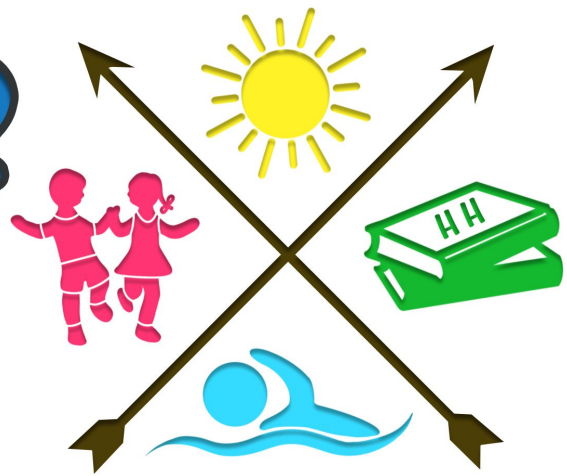


# HARBOR HAVEN



WHAT ARE YOU DOING THIS SUMMER?

**JOIN OUR TEAM!**

WE ARE HIRING!

WHY SPEND YOUR SUMMER WITH US?

## ABOUT HARBOR HAVEN

Harbor Haven was created in 1996 to provide children with special needs the opportunity to experience the magic of summer camp with the supports they need. Today, Harbor Haven is 7 weeks of summer fun for many campers across northern New Jersey. Within the fun and exciting environment of camp, our primary purpose is to support each camper in the areas of: social and group skills, language/communication, behavior, academics, and fine/gross motor skills. We want each child to experience success, thereby building confidence and positive self-esteem. As a member of our camp team, you play an essential role in each camper's summer experience! The experience and memories gained from a summer at Harbor Haven are incomparable and last a lifetime.

CONTINUE READING FOR MORE INFORMATION AND WHAT WE'RE HIRING FOR  
COUNSELOR INFORMATION prepare for your interview



WHO ARE THE CAMPERS' FAVORITE STAFF MEMBERS?

## COUNSELORS

### summer salary

\$3000

\*ADDITIONAL COMPENSATION CAN BE MADE BY SERVING AS A BUS COUNSELOR AND/OR WORKING PRE CAMP SET UP

### 2023 dates

ORIENTATION WEEK: June 19<sup>th</sup>-23<sup>rd</sup>

FIRST DAY OF CAMP: June 26<sup>th</sup>

LAST DAY OF CAMP: August 11<sup>th</sup>

PRE CAMP SET UP (OPTIONAL): week of June 19<sup>th</sup>

5 HOURS OF CAMP PACK UP: August 11<sup>th</sup> OR 12<sup>th</sup>

CLOSED ON JULY 4<sup>th</sup>

### HOURS

MONDAY - FRIDAY

ARRIVE BY: 8:30 am

IN PLACE BY: 8:45 am

DISMISSED AT: 3:45 PM

30 MIN BREAK DURING THE CAMP DAY

**LOCATION:** 1418 PLEASANT VALLEY WAY WEST ORANGE NJ (GOLDA OCH ACADEMY UPPER SCHOOL)

WHAT ARE THE BASICS OF THIS POSITION?

### JOB DESCRIPTION:

**All counselors** are responsible for the physical and emotional well-being of the campers they are assigned to assist. Working in teams of two, **general counselors** supervise and support groups of about 10 campers as they go about their daily activities. A **general counselor's** responsibilities include leading their group of campers, participating actively in all activities, and supporting individual camper needs. They support campers socially by serving as role models and by helping to foster friendships. **One-to-one counselors** are assigned to one specific camper to support. **One-to-one counselors** get to know their assigned camper well and specifically focus on their needs. These counselors may need to help adapt activities for their camper, closely assist their camper at times, and/or help to care for their medical needs. **All counselors** play a major role in making sure each camper has an amazing summer experience.

### PREFERRED SKILLS:

- Great communication skills with children of various ages as well as with coworkers
- Exhibit kindness, patience, and compassion
- Ability to take skills learned during trainings and apply them to the daily aspects of camp



WHAT IS EXPECTED OF A COUNSELOR?

### COUNSELOR EXPECTATIONS

- Attend pre camp training held over 3-4 days the week of June 19<sup>th</sup>.
- Attendance each day at camp is mandatory to help maintain consistency and the proper support for our campers and team. We do not have substitute counselors so it is imperative you are at camp.
- Participate in activities with your campers and encourage them to get involved and do their best.
- Get in the pool when your group swims to help actively monitor the safety of the campers, support campers during swim instruction, and facilitate social interactions/games during free swim.
- Lead counselors are expected to stay with the majority of the group as much as possible.
- Assistant counselors are expected to support the group as well as take individual campers to and from the bathroom as well as therapy sessions.
- One-to-one counselors are expected to support their assigned camper throughout the entire day. One-to-one counselors are encouraged to interact with the entire group but should always be focused on their assigned camper.



SO YOU WANT TO BE PART OF OUR TEAM?  
**Prepare for your interview**

### Important Emails

[info@harborhaven.com](mailto:info@harborhaven.com)

[Kristie@harborhaven.com](mailto:Kristie@harborhaven.com)

[Jessie@harborhaven.com](mailto:Jessie@harborhaven.com)

### Phone Numbers

Office: 908-255-1052

Kristie: 908-255-1351

Jessie: 908-255-1349

### Virtual Interviews

- Look for an email or **Google Calendar** invite with a **Google Meet** link prior to your interview date.
- If you have any scheduling issues arise or difficulty accessing your google meet link let your interviewer know ASAP via email or phone.

How can you prepare?

### TIPS & TRICKS

- Be on time for the interview. If you run into any conflicts let your interviewer know ASAP via phone or email.
- Be prepared to speak about what brought you to Harbor Haven and your experience with children, specifically children and young adults with disabilities/special needs.
- If you have any conflicts with the camp schedule please let your interviewer know if you have not done so already.
- Be prepared with any questions you have about the position(s) you are applying for.
- Please review the general information about camp as well as the expectations and description of the position(s) you are applying for. (Links below)

QUICK LINKS:

[HARBOR HAVEN WEBSITE](#)

[HARBOR HAVEN INSTAGRAM](#)

[HARBOR HAVEN FACEBOOK](#)