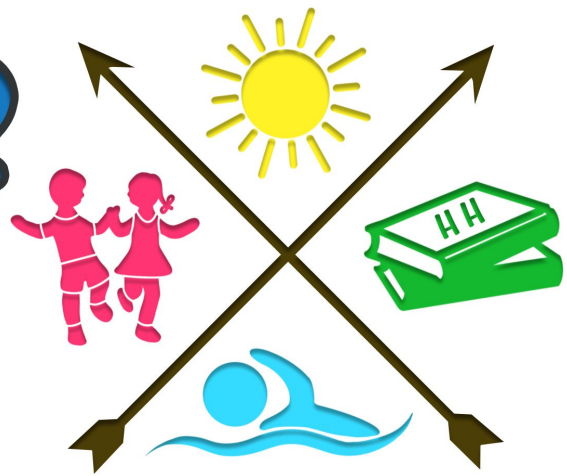


# HARBOR HAVEN



WHAT ARE YOU DOING THIS SUMMER?

**JOIN OUR TEAM!**

WE ARE HIRING!

WHY SPEND YOUR SUMMER WITH US?

## ABOUT HARBOR HAVEN

Harbor Haven was created in 1996 to provide children with special needs the opportunity to experience the magic of summer camp with the supports they need. Today, Harbor Haven is 7 weeks of summer fun for many campers across northern New Jersey. Within the fun and exciting environment of camp, our primary purpose is to support each camper in the areas of: social and group skills, language/communication, behavior, academics, and fine/gross motor skills. We want each child to experience success, thereby building confidence and positive self-esteem. As a member of our camp team, you play an essential role in each camper's summer experience! The experience and memories gained from a summer at Harbor Haven are incomparable and last a lifetime.

CONTINUE READING FOR MORE INFORMATION AND WHAT WE'RE HIRING FOR  
ACTIVITY SPECIALIST INFORMATION      PREPARE FOR YOUR INTERVIEW



WHO MAKES CAMP THE BEST PLACE TO BE?

## ACTIVITY SPECIALISTS

### summer salary

\$3,200

\*BASED ON FULL DAYS & SUMMER  
\*ADDITIONAL COMPENSATION FOR  
SERVING AS A BUS COUNSELOR AND/OR  
WORKING PRE CAMP SET UP

### 2023 Dates

ORIENTATION WEEK: June 19<sup>TH</sup>-23<sup>RD</sup>  
FIRST DAY OF CAMP: June 26<sup>TH</sup>  
LAST DAY OF CAMP: August 11<sup>TH</sup>  
PRE CAMP SET UP (OPTIONAL): week of June 19<sup>TH</sup>  
5 HOURS OF CAMP PACK UP: August 11<sup>TH</sup> OR 12<sup>TH</sup>  
CLOSED ON JULY 4<sup>TH</sup>

### HOURS

MONDAY - FRIDAY  
\*PART TIME POSITIONS AVAILABLE\*  
ARRIVE BY: 8:30 am  
IN PLACE BY: 8:45 am  
DISMISSED AT: 3:45 PM  
AT LEAST ONE LUNCH & PREP PERIOD DAILY

**LOCATION:** 1418 PLEASANT VALLEY WAY WEST ORANGE NJ (GOLDA OCH ACADEMY UPPER SCHOOL)

WHAT ARE THE BASICS OF THIS POSITION?

### JOB DESCRIPTION:

**Activity specialists** are typically college students, teachers, coaches and experienced camping professionals who are responsible for designing and implementing selected activities or projects. As an activity specialist you will lead groups of campers and counselors in games/projects/activities throughout the day. You will need to adapt activities to meet the needs of each group and camper in Harbor Haven. Specialists need to use the group counselors appropriately to best run their lesson as well as manage the behaviors of campers. Most importantly, specialists will be looked at as role models both by campers and other staff members. Activity specialists play a major role in making sure each camper has an amazing summer experience, often being the reason they have learned a new skill.

### PREFERRED SKILLS:

- Great communication skills with children of various ages as well as with coworkers
- Exhibit kindness, patience, and compassion
- Ability to lead activities and adapt them as needed.
- Certifications in relevant areas (ex: yoga, coaching, etc.)
- Ability to take skills learned during trainings and apply them to the daily aspects of camp.



WHAT IS EXPECTED OF A SPECIALIST?

### SPECIALISTS EXPECTATIONS

- Attend pre camp training held over 3-4 days the week of June 19<sup>th</sup>.
- Attendance each day at camp is mandatory to help maintain consistency and the proper support for our campers and team. We do not have substitute, so it is imperative you are at camp.
- Submit weekly lesson plans in a timely manner.
- Adapt lesson plans to meet the needs of different groups and campers.
- Set up activity area during the given time at training.
- Keep the activity area clean and organized.
- Pack up activity area at the end of the summer.

WHAT ARE THE DIFFERENT ACTIVITIES?

### ACTIVITY AREAS

- Creative Arts
- Theater/Drama
- Dance
- Athletics
- Bikes
- Nature
- STEM
- Learning Center
- Music
- Karate
- Yoga
- Food Fun



SO YOU WANT TO BE PART OF OUR TEAM?  
**PREPARE FOR YOUR INTERVIEW**

### IMPORTANT EMAILS

[info@harborhaven.com](mailto:info@harborhaven.com)

[Kristie@harborhaven.com](mailto:Kristie@harborhaven.com)

[Jessie@harborhaven.com](mailto:Jessie@harborhaven.com)

### PHONE NUMBERS

Office: 908-255-1052

Kristie: 908-255-1351

Jessie: 908-255-1349

### VIRTUAL INTERVIEWS

- Look for an email or **Google Calendar** invite with a **Google Meet** link prior to your interview date.
- If you have any scheduling issues arise or difficulty accessing your google meet link let your interviewer know ASAP via email or phone.

HOW CAN YOU PREPARE?

### TIPS & TRICKS

- Be on time for the interview. If you run into any conflicts let your interviewer know ASAP via phone or email.
- Be prepared to speak about what brought you to Harbor Haven and your experience with children, specifically children and young adults with disabilities/special needs.
- If you have any conflicts with the camp schedule please let your interviewer know if you have not done so already.
- Be prepared with any questions you have about the position(s) you are applying for.
- Please review the general information about camp as well as the expectations and description of the position(s) you are applying for. (Links below)

QUICK LINKS:

[HARBOR HAVEN WEBSITE](#)

[HARBOR HAVEN INSTAGRAM](#)

[HARBOR HAVEN FACEBOOK](#)